



Cloverdale Catholic School

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PEC Meeting Minutes No.2

School Year 2023-2024

October 10, 2023 - 7pm

A. Call to Order

- Meeting called to order at 7:00 pm
- **Present:**
 - Agnes Krammer- Vice Principal
 - Jacqueline Johnson - Chairperson
 - Mike Fortino - Vice Chair
 - Chris Brant - Treasurer
 - Kate Paez - Maintenance Coordinator
 - Fran McNee - Fundraising Coordinator
 - Kristen Murchison - Secretary
- **Absent:**
 - Father Rey
 - Clive Heah - Principal
 - Jonie-May Pascual - Parent Participation Coordinator

Opening Prayer - Mike Fortino

B. Pastor's Report

- No report Father away

C. Chairperson's Report (Jacqueline Johnson)

- Education Committee Leadership Conference
 - Education Conference—Jonie-May, Kristen, Fran and Jacqueline attended the ECC in September. Great address from Archbishop Miller, presentation from Steven MacDonald (Safer Schools Together) on online awareness and question and answer period

Action: Kristen to provide link for "Raising Digitally Responsible Youth: A parent's/caregivers guide" for school website

- Archbishop Dinner/Society Delegate Dinner November 9th - Kristen to attend

- Next month all registration information to be finalized

D. Vice-Chair Report (Mike Fortino) - No report

E. Principal's Report (Submitted by Clive Heah)

School Report

- We have hired a new EA, Ms. Mudry, who is helping in Grade 2 with our newly funded Students
- Walkathon is underway - we are aiming for \$22,000 with funds going to:
 - Soccer goal posts
 - Ipads
 - Apple tvs
 - Applied Design Skills and Technology materials
 - Music room projector and smartboard
 - Robotics workshops
 - Classroom furniture
 - School presentations
- Cross Country season is over. We concluded with the CISVA meet on October 4 and had some outstanding finishes! Congrats to all athletes and thank you to coaches Mrs. Pistrin and Mrs. Schneider.
- Volleyball and boys soccer seasons are underway. Thank you to all coaches helping!
- Our staff took part in a pro-d session on writing and indigenous education with Linda O'Reilly. We have a unique pro-d day opportunity coming up on October 23rd when we will be working on Patrick Lencioni's work on 6 Types of Working Genius to better help us understand our team and team members' working geniuses.
- Our gr. 7s are starting up their service with St. Joseph's Soup Kitchen again.
- We will be having an external evaluation next year and have started to process of ensuring that all requirements are in place.
- Our staff is working collaboratively to make a plan to implement the new reporting order that has come from the ministry. Being an independent school excludes us from the BC School Act, giving us more time to implement this. We plan to have it implemented in time for the beginning of next school year.

F. LAC Report (Agnes Krammer)

- The Learning Resource Team is on track with our schedule of responsibilities and tasks for the close of September and moving into October. We have:
 - Reviewed all those students on IEPs and met with their teachers and EAs to bring them up to speed.
 - Observed, assessed and identified those students who need support and will possibly require an IEP.
 - School Based Team Meetings with all grade levels are scheduled for next week. These occur about every 3 weeks however, we are constantly discussing and supporting the teachers as they get to know their students and their needs.

- Speech and Language Services are falling into place
- Our Baseline Assessments for the Beginning of the year have all been completed.
- IEP Meetings are scheduled for Oct. 16th to 19th and will take place over zoom
- EA Practicum Student: We will have 2 students on Practicum at CCS. They will be joining us for 6 weeks from November to December.
- We are really happy to have Ms. Desiree D'Silva back as our Counsellor

G. Maintenance Report (Kate Paez)

- **Roof**
 - Current plan is to patch the roof until next year, then replace. Parish Maintenance Committee is working on it.
- **October Workbee**
 - 44 people, only 3 grade 7 students
 - Lots of leaf raking and weed wacking. Inside of the school was cleaned and the interior of the church
 - Made use of the new leaf compost area, it helped reduce the number of bags needed
 - We found several items have run low/out this month and will have to be replenished
 - The second donated basketball hoop is finally ready to use, although it may need tightening

H. PFG Report (Fran McNee)

- Baking/Shopping hours
 - Maximum of 2 hours for baking may count towards parent participation hours
 - Shopping for bake sale ingredients does not count towards parent participation hours,
 - Shopping for school/parish events will count towards parent participation hours and money spent will be reimbursed
- Community Values went well, hope to have it all settled by Oct 13th. Estimated profit is \$3200. Prizes will be awarded within the week.
- Apples - Sun-Oka Fruit Farms wrapping up on the 7th. Sales on par with last year. Current profit \$438.
- Movie Night Oct 27th – We will be showing the movie “Hotel Transylvania.” Theme is Pajama Party Entrance by donation.
- Family Photos – Mountain West – Booked Sat Apr 13. PFG has discussed adding a second day.
- Mabels Labels – Pam Paraiso set up an account for CCS years ago and only a few have been ordering recently. We’ve ordered flyers to send home in hopes of getting more school items labeled and less in lost and found.
- Gala – Gala committee will meet and begin planning within the next week.
- Walkathon – Attempting to solicit for prizes.

I. Parent Participation Report (Submitted by Jonie-May Pascual)

- Total of 185 families in the school
- 143 families participating
- 27 opted out
- 8 international families
- 7 CIVSA exemptions
- 42 families with zero hours
- 3 families with completed 2023/2024 hours

J. Treasurer's Report (Chris Brant)

- Financials reviewed, no concerns

K. Secretary Report (Kristen Murchison)

- No report

L. Closing Prayer (Mike Fortino)

M. Meeting adjourned at 8:00 PM following in camera session

Next Meeting: November 14, 2023 at 7:00