



Cloverdale Catholic School

Cloverdale Catholic School
PEC Meeting Minutes No.5
School Year 2023-2024
January 9, 2023 - 7pm

A. Call to Order

- Meeting called to order at 7:00 pm

Present:

Father Rey
Clive Heah - Principal
Agnes Krammer - Vice Principal
Jacqueline Johnson - Chairperson
Mike Fortino - Vice Chair
Chris Brant - Treasurer
Kate Paez - Maintenance Coordinator
Fran McNee - Fundraising Coordinator
Jonie-May Pascual - Parent Participation Coordinator (via Zoom)
Kristen Murchison - Secretary

Opening Prayer - Father Rey/Jacqueline Johnson

B. Pastor's Report

- Thank you to all the parents and volunteers who helped with the Mass of Installment

C. Chairperson's Report (Jacqueline Johnson)

- Open house - will be available online through the CCS website
- Registration - 2024/2025 registration will begin January 8th
- New family interviews - taking place throughout the month of January and into February.
Kristen will represent the PEC during the interviews

D. Vice-Chair Report (Mike Fortino) - No report

E. Principal Report (Clive Heah)

- A big thank you to Cheryl, Natalie and all staff who worked hard to put together the Christmas performance. A spring performance is in the works!
- Basketball season games start this week. Parent coaches have been debriefed on expectations and proper conduct for league games.
- Student grant received, \$3,000 increase from last year

F. LAC Report (Submitted by Agnes Krammer)

- Speech and Language Services continue for 11 students
- January Plans
 - Term 2 DIBELS testing for K - 3 students and those Intermediate students identified by their classroom teacher as a concern and require monitoring
- February Plans
 - IEP Meetings are scheduled for mid to end of February
 - Updated IEPs will be sent home just before Spring Break
 - Agnes will attend a Cornerstone Pro - D for training in Functional Behaviour Analysis
 - For those students in Gr. 7 on IEPs, we will begin plans for transitioning them to High School

G. Maintenance Report (Kate Paez)

- HVAC successfully installed
- Workbee: 48/50 spots filled for this month and next 2 are full
- Snow removal - Clive to email Ron Tamis to confirm if he can provide service

H. PFG Report (Fran McNee)

- \$35,774.00 raised so far
- Finished off 2023 with a successful concession and 50/50 draw at the Christmas concert. Each bringing in over \$900.00. We had plenty of baking provided by parent volunteers, and Hermes Lodge donated samosas and needed supplies for Concession.
- When asking volunteers for baking we ask them to ensure the baking doesn't contain nuts. It has been suggested to ask for an ingredient list from our bakers and to display a sign stating that items may contain nuts or cross contamination. We are discussing this further at our PFG meeting (Jan 11th)
- Upcoming fundraisers: Movie Night Feb 8th, Neufeld's Spring and 90's Gala/Auction April 6th

- ❖ Future bake sales will have “certified nut free” baking available as we cannot guarantee baking to be nut free

I. Parent Participation Report (Jonie-May Pascual)

- 6 families with completed hours (total of 15 families done)
- Halfway through the Parent Participation year; 145 families participating
- 40 Families with less than 20 hours. Of that, 21 have less than 10 hours and 9 families have zero hours.
- Families will be emailed this week with projected amounts owing and reminders to submit any adhoc tasks

J. Treasurer’s Report (submitted by Chris Brant)

- Reviewed, financials are in good standing

K. Secretary Report (Kristen Murchison) - No report

L. Closing Prayer (Father Rey)

M. Meeting adjourned at 7:40 PM following in camera session

Next Meeting: February 13, 2024 at 7:00