

Parish Education Committee Meeting

Tuesday 30 August 2022

Start: 7:00 PM

Present:

Fr. Paul Chu - Pastor

Clive Heah - Principal

Pam Paraiso - Learning Support

Jacqueline Johnson - Chairperson

Mike Fortino - Vice Chair

Sandra Alvarez - Fundraising Coordinator

Jennifer Friesen - Maintenance Coordinator

Jonie-May Pascual - Parent Participation Coordinator

Jo Anne Flanagan - Secretary

Absent:

Chris Brant - Treasurer

Agenda

1. Opening Prayer (Led by Father Paul)
2. Pastor's Report
 - A. 75th Anniversary Celebration will be held on Oct 14, 2022.
3. Chairperson's Report
 - A. The Education Committee Leadership Conference will be on Sept 24, 2022 at Corpus Christi. Mass starts at 8am. This is something we as Education Committee members are to do our best to attend.
 - B. Staff appreciation—Birthday cards are being given to staff again this year.
4. Principal's Report
 - A. New Education Assistant Natalie Shantz hired over summer
 - B. New families accepted over summer and 3 new international students.
 - C. There were some families that we were not able to accept as classes were full and with the reduced number of EAs, we cannot fill classes to maximum capacity as was done in the past. We may need to consider hiring one or two TAs for next school year to support teachers so we can go to full capacity.
 - D. Playground project is partly complete, but the major part will be done in fall. Swings have been fixed to code and waiting for the few other pieces of equipment to be replaced.

- E. Picnic tables to be delivered this week.
- F. Motorized screen and projector install started this week.
- G. COVID protocols for next year: no change from the end of last school year.
- H. Michelle Williamson will continue leading the Welcoming Committee
- I. Ministry monitoring inspection will be taking place this fall. Exact date TBA.
- J. Back to school BBQ Sept 8th at 530pm.

5. LAC Report

- A. LRD meeting to discuss roles and responsibilities for this school year
- B. LRD Goal is to fine tune the Referral Process for students needing additional support and possibly an IEP.
- C. Looking at this year's IEP numbers - funded and not funded - currently standing at 20 - 7 funded and 13 not funded. There are an additional 7 students who receive significant support due to behaviour/anxiety but are not yet on an IEP.
- D. Dates for beginning of year Dibels/Kindergarten ELP testing has been being set

6. Treasurer's Report - none

7. PFG Report - none

8. Parent Participation Report

- A. Keely will continue to provide support and manage the IT side of the role such as posting tasks, answer portal questions from parents, and provide sign in sheets for the clipboard kept in the office.
- B. Jonie May will approve tasks on the portal, contact families if a task needs to be confirmed, and send reminders to families regarding their hours. In addition, Jonie May will issue Parent Participation reminders/notices to be included in the Friday Feed.
- C. Repost Hot Lunch Coordinator. Clive will be sending out flyers to families once Fuel has provided this. 2 additional parents will be required during hot lunch to distribute meals. The new coordinator and 2 parent volunteers should cover meal distribution to classrooms.

Action: Jonie May to confirm with Keely if the Hot Lunch Coordinator role will cover the full regular participation hours (or full maintenance hours). Jonie May to provide a short presentation regarding Parent Participation responsibilities, incomplete hours, enforcing rule of no shows, opting out of hours due date, etc.

9. Maintenance Report

- A. Building assessment completed on August 23, 2022.

- B. We should receive the full report in 4-6 weeks, followed by an in-person debrief.
- C. Gord Jangula will be getting us a quote to replace the external door and frame of the Grade 7 classroom
- D. Summer maintenance program appears to be mostly successful, the grounds are looking pretty good
- E. Weed spraying appears to have worked, we will be dealing with the blackberry bushes in September/October.
- F. Sept 3 workbee, 9-12. The inside of the school is clean, so we will just be focusing on the grounds.
- G. The lawn mowing team is up and running, we have a What's App group that is really helping with communication.

10. Secretary Report—none

11. Closing Prayer

12. Meeting adjourned at 8:00M following the in camera session.

Next Meeting: 11 October 2022 7:00PM