



Cloverdale
Catholic School

Parish Education Committee Meeting

14 June 2022

Start: 7:00pm

Present:

Jacqueline Johnson - Chairperson
Francine Poelstra – Vice Chair
Chris Brant – Treasurer
Jennifer Friesen – Maintenance
Mike Fortino – Secretary
Keely Wray – Parent Participation
Sandra Alvarez – Fundraising
Clive Heah – Principal
Fr Paul Chu

New Members

Jonie-May Pascual
Jo Ann Flanagan

Agenda

1. **Opening Prayer (Francine)**

2. **Pastor's Report (Fr. Paul)**

- This Sunday is Corpus Christi Sunday (Parish Feast Day) – there will be two Eucharistic processions following mass
- 75th Anniversary for the Parish – Father is requesting the PEC provide a video to contribute

3. **Chairperson's Report (Jacqueline Johnson)**

- PEC introduced themselves to the new PEC members
- Jacqueline thanked Francine and Keely for their service on the PEC
- AGM date for next year will be April 25, 2023 – meeting will be mandatory for all families to attend

4. **Vice Chair Report (Francine)**

- No report

5. **Principal's Report (Clive Heah)**

- Playground inspection completed and shared with PEC last week. Clive is in the process of trying to arrange a schedule of repairs with the appropriate people.
- Our grade 3 class went to the Kwantlen First Nation last week - this was a very important trip for us and we are hoping to have all the classes go next year.
- Our school theme for next year is "Seeking, Truth, Healing and Reconciliation." Our school community will be working hard to incorporate this theme everywhere we can. At our planning day on Friday, we started to look at opportunities for this to happen.
- A big thank you to Mrs. Krammer for stepping into Grade 7 for the remainder of the year.
- We will be having a ministry monitoring inspection next fall. It will likely happen via zoom with the ministry inspector.
- Although we have lost some families who are moving out of town, we have also been able to fill those spots right away with families on the waitlist. Clive is working with our International Student agent to try and find ways to get more international students.
- We have purchased 5 concrete picnic tables to be added to the Marian Garden for next school year. The intent is to provide a nice place for students to have outdoor learning time. The 5 tables will allow a class of 30 students to be outside at the same time.
- Our current wifi system needs to be upgraded as the current one is no longer able to be updated. Ric Ruiz will be overseeing the install and set up for this over summer.
- Our whole staff has been recertified for First Aid which will be valid for another 3 years.
- Thank you to the PSG for funding the bouncy castles- these were a huge hit!
- Mrs. Krammer will be organizing a Missions Week for this coming week. The theme is Books for Burkina with all proceeds going to the school building project in Burkina Faso.
- We will be welcoming a Squamish elder and storyteller to meet with our students this Tuesday for a Squamish and Haida storytelling assembly.
- Staff and students are looking forward to our first Fun Day in three years this coming Friday!
- We are doing a special Parent Appreciation drive through event next week!
- Talent show will be shared with parents this week. It will once again be a virtual talent show we have found that more students take part and the variety of acts is greater as filming something off site makes some acts possible that can't be done in person.

- Our CCS Track and Field team did a great job at the CISVA track and field meet this month. Several of our athletes placed very well, including first, second, and third place finishes. Our Grade 3 boys finished 1st overall in the Grade 3 boys division.
- At our planning day, it was decided that rather than a Spring musical next year, Mrs. Mar will be doing an ORFF concert- this allows all students to take part rather than only a select few that would take part in a musical. As well, it will be much less disruption to learning.

6. **LAC Report (Agnes Krammer)**

- Transitional IEP meetings with families have taken place in May
- Transitional meetings with Catholic and public high schools have been completed
- All IEPs for next year have been completed and sent home
- Year end DIBBLES testing has been completed in the primary grades. Results are not in yet, but are looking promising
- New phonics and reading program is being researched for K-3 to ensure there are no gaps in learning
- Goal of the LRC is to fine tune the referral process for students referrals for learning assistance

7. **Treasurer's Report (Chris)**

- School finances are within budget
- 2022-2023 budget will be tight and a final budget will be submitted to the CISVA in the fall

8. **PFG Report (Sandra Alvarez)**

- Fundraising initiatives are going to be brainstormed over the summer
- Sandra is going to introduce herself to the local community and businesses to build connections
- Grand Total for fundraising to date is \$42,000

9. **Parent Participation Report (Keely Wray)**

- Parent Participation Deadline was May 31, 2022. All tasks from June 1 onwards count for the 2022-23 school year. New tasks have been posted including work bees for 2022-23, Summer Maintenance program, and various tasks for the month of June.
- Based on the results of the Kahoot game at the AGM, it will be important to reinforce the policy that ad hoc hours must be submitted within one month of when the task was completed or they will not be counted.

- New families have been added to the OnVolunteers system so they can begin signing up for tasks.
- Follow-up to number of hours available: At the end of the year, we did reach over 5500 hours (and that does not include all the people who had reached 40 hours and then stopped counting their additional work.) Events later in the year such as Sacramento Receptions, Parish Clothing Sale, and Fundraising events helped ensure there were enough opportunities to get hours for those who wanted to. There was trouble filling some supervision shifts by the end of the year, as those who were available to do that had already completed their hours.
- Preparations for transition to a new Parent Participation coordinator - calendar of tasks for Parent Participation is complete, and Keely is willing to assist the new Parent Participation coordinator by doing any OnVolunteers-related tasks for the 2022-23 school year (eg. posting jobs, calculating hours, saving records, etc.) so the Parent Participation coordinator can handle communication, verifying hours, and other duties.

10. **Maintenance Report (Jennifer Friesen)**

- Jen requested a garage key from Father Paul be cut for grass cutters over the summer. Decision to have a digital pad lock installed to allow for grass cutters to have access

Workbee (May 28)

- About 35 people showed up
- Lots of weeding done, classrooms cleaned
- The stones in the Rosary garden need to be fixed, but we can't do that until the leak is fixed (see Summer to-do list)

Workbee (June 18)

- Need to deal with weeding and brambles (south east corner and to the north of the parking lot), prepare for the summer

Summer Maintenance

- Currently have 7 families signed up to help with taking care of the grounds. We could use a few more.
- We will post jobs on On Volunteers as well for parents who can't commit to anything weekly.
- In the process of looking for 2-3 more parents who would like to join the lawn mowing team
- When school is out the school site will be treated to control the weeds and the blackberry bushes

Summer To-Do

- Paint the school (Hung, Matthew, and parent volunteers as needed)
- Drainage in the playground, on hold until we have the playground assessment completed

- Leak in the Rosary Garden - we think it is from the water line that connects the school addition (1&2 portables) to the main water line. Derek Wynne will be taking a look once we have excavated it to find the source.

Playground Inspection

- Jennifer suggests we implement the playground assessment recommendations in order of A to C and attempt to tackle drainage issues at the same time
 - Class A:
 - Need more woodchips - the protective surface needs to be deeper
 - Class B:
 - Fix the green step bar (need to contact
 - Chain ladder rubber coating has decayed, and exposed chain is rusting.
 - Overhead ladder height is currently 84” due to migration of surfacing below (need more woodchips to bring this up)
 - Class C:
 - Fix retaining wall
 - Need a sign with contact information for the owner/operator
 - Exposed fabric under Oodle creates trip hazard
 - Swing hanger and track ride bearings are worn out and should be replaced
 - Fix cracked swing seat belt

Long Term Planning

- Waiting to hear when we have a date for our assessment
- Phillip and Jennifer gave a presentation to the Parish Council - will be touching base with the Building Committee and the Finance Committee

11. Secretary Report

- Decision to hold off on website revamp communicated to parents who expressed interest

12. Other Business

- Election of PEC Positions for 2022-2023
 - Chair – Jacqueline Johnson – acclaimed
 - Vice Chair – Mike Fortino – acclaimed
 - Secretary – Jo Ann Flanagan – acclaimed
 - Treasurer – Chris Brant – acclaimed
 - Parent Participation – Jonie-May Pasqual – acclaimed
 - Maintenance Coordinator – Jen Friesen – acclaimed
 - Fundraising Chair – Sandra Alvarez – acclaimed

13. **In Camera Session**

14. **Closing Prayer (Francine)**

Meeting Concluded: 9:30pm

Next Meeting: August 30, 2022 at 7:00pm