



Parish Education Committee Meeting

9 February 2021

Start: 7:00pm (Zoom)

Present:

Fr. Paul Chu
Deborah Harms
Francine Poelstra
Jennifer Friesen
Mike Fortino
Michelle Williamson
Jacqueline Johnson
Chris Brant
Clive Heah
Agnes Krammer

Agenda

1. Opening Prayer (Francine Poelstra)

2. Pastor's Report (Fr. Paul)

The school sign is still in the process of being installed. The old sign has been removed, but the wall needs to be prepared for the new sign installation. Depending on the weather, we can expect the new sign to be installed in the next few weeks.

At the last Pastoral Council meeting, Fr. Paul suggested another writing contest. The theme is St Joseph in light of this year being dedicated as the year of St. Joseph.

Fr. Paul has provided Clive the Lenten penance schedule. Clive and Fr Paul to discuss how the students can receive ashes on Ash Wednesday next week.

3. Chairperson's Report (Deborah Harms)

Tuition Refund Policy – motion by Chris to adopt the official tuition refund policy. Seconded by Francine. Passed unanimously. Clive to post on the school website.

4. Principal's Report (Clive Heah)

Kindergarten – interviews happened last week. There are currently 5 families on the waitlist for kindergarten. Two families are preschool families who were not Parishioners. We are currently at 30 students and do not have enough registrants to open two kindergarten classes.

Photocopier Lease – two years ago there was a mandate that all schools went to Columbia Business Systems and CISVA arranged a contract with them. CISVA reached out and contacted Clive questioning why not with Columbia Business Systems. CISVA has said previous arrangement needs to be brought into compliance.

Updated Health and Safety Measures – new guidelines have been emailed. Biggest change is for staff having to wear masks all the time, even in their cohorts. Staff are working on reminding kids to remain in their cohorts and not reduce the space. Children are being encouraged to wear masks at school

Fob System Update – Fob system is being installed. Main entrance is done with the system up and running. The two side doors (staff entrance and playground entrance) still waiting for hardware. Systems will be installed by end of March and all doors will be rekeyed. Only access to school will be via fob once all set up.

Playground – new lines to be drawn for squareball and hopscotch when weather clears. Woodchips have been ordered for playground top up.

5. LAC Report (Agnes Krammer)

LAC continues to make progress with students on IAPs with upcoming meetings planned. Teachers and EAs are accustomed to the system that is now in place. This has translated to significant progress with students requiring extra assistance.

Pam and Agnes are working closely with teachers and EAs to assist in the management and development of the children with more complex needs. This too is starting to show benefits to the students. Goal is to assist the teachers and EAs to increase confidence in educating the students with complex needs.

There is a gross motor development program that has been developed for students who are in need of this due to recommendations from OTs and physiotherapists. This is hoped to be implemented next week.

Pam and Agnes attended a workshop on the CISVA's revised IEP template. Agnes and Pam feel that this new document will better help the teachers and parents understand the goals and objectives in an effort to see progress.

Dr. Lapointe provided a workshop to the staff on assisting children experiencing and dealing with anxiety. This was hugely beneficial.

6. Treasurer's Report (Chris Brant)

Financials for January were discussed. We are staying within our budget to date.

7. PFG Report (Jennifer Friesen)

Fundraising Totals to date:

Silent Auction \$5,750.00
Neufeld Farms \$2,259.00
Poinsettias \$1,378.02
Purdys \$2,574.35
Tree Chipping \$441.00
Krispy Kreme \$2,937.50
Adhoc \$500.00 Donation
ADHOC \$60.00 Chimp
Adhoc \$500.00 Envision Award

Total YTD **\$16,399.87**

Krispy Kreme fundraiser that just happened was very successful

Upcoming Fundraisers

Krispy Kreme donuts (pickup this Wednesday)
Purdy's for Easter
Neufeld Farms again in May
Mothers Day flowers - late April/early May
Silent Auction - June 1-11
Walk-a-thon - April 30

Online Payment for Fundraisers

With COVID, in person payments are more complicated.

In future, PFG is looking to use the Parish Square account for payment for these fundraisers. The goal is to bring these systems into place by September and create clear policy and procedures for the next PFG board

All fundraising cheques should be written to the Parish. Note will go on future forms.

8. Parent Participation Report

Parent Hours – There are approximately 20 families who have completed the 30 hours, that also includes the PEC parents. There are 19 families over 15 hours. There are approximately 163 families who have 5 hours or less. Michelle is getting emails from families expressing concerns about if the system is working and the lack of opportunities available. It appears clear that there are insufficient opportunities for families to meet the total hours.

Discussion about hours and available opportunities. Decision to reduce hours to 15. June WorkBee to be last date for parents to complete hours for the 2020-2021 school year. Michelle will prepare an announcement for the families.

Possible Parent Participation Opportunity – Prayers for sick and shut in on the list in the Parish Bulletin. Parent coordinator could set up a weekly Zoom meeting for Parishioners and parents to meet and pray for the sick and shut in. Suggestion met with approval from the PEC. Coordinator should be someone experienced in leading prayer.

First post would be to look for the coordinators. Once those people are selected, they can speak with Fr. Paul and then the group can be constituted from other parent volunteers. The coordinator needs to be a prayerful individual.

9. Maintenance Report

Field Maintenance – Jake Gentiles is a drainage engineer. He cleaned out the lines on the field. Aeration and topsoil is now needed. Once this is addressed, field will require regular maintenance. Field requires yearly aeration.

February Workbee – 15 people did not show for the Workbee, after signing up for it. The problem with the no shows is that the job then is unavailable for those who need the hours. Discussion about sending information home to the parents about the importance of signing up and following through as well as reminding parents of when the Workbees are.

On Volunteer issues – there have been some issues with On Volunteers and the uploading of the tasks. We will look into technical support.

Tool Donation – this was a success. We received some good quality tools for our maintenance program.

10. In Camera Session – start at 8:45pm

11. Closing Prayer

Meeting Concluded: 9:00pm

Next Meeting: March 9, 2021