



Parish Education Committee Meeting

12 January 2021

Start: 7:00pm (Zoom)

Present:

Fr. Paul Chu
Deborah Harms
Francine Poelstra
Jennifer Friesen
Mike Fortino
Michelle Williamson
Jacqueline Johnson
Chris Brant
Clive Heah
Pam Paraiso

Agenda

1. **Opening Prayer (Francine Poelstra)**

2. **Pastor's Report (Fr. Paul)**

Fr. Paul reported that he received a final quotation on the school sign. A school parent volunteered time to put up the sign to help save cost. Total financial cost is \$800. School will pay \$300 and Parish will pay \$500. Parent volunteer will get PP hours.

3. **Chairperson's Report (Deborah Harms)**

Guardian Angel Committee

- Mike Garisto from the parish is putting together a committee to look at the Guardian Angel Fund.
- Goal is to put together policy/procedure/application package for families seeking assistance and PEC member would assist and appoint member
- Discussion about assigning this position to a PEC role so that it is consistent moving forward
- Decision to tie the role to the Vice Chair position – Francine will represent the PEC on the committee

Policy Update – Tuition Refund Policy

- Discussion about the drafting of a refund policy

- Clive to provide the PEC St Patrick's refund policy

4. Principal's Report (Clive Heah)

- Great start to the new year. We still have 13 students that are on the Temporary Transition Plan. There is no current end date for the transition plan - CISVA will determine this.
- Virtual Open House is complete and will be posted on the school website on the homepage.
- Survey was sent home to find out how many siblings will be in Kindergarten next year. Preschool teachers also sent out a survey to get numbers of preschoolers coming into Kindergarten. Potential for 37 new kindergarten children next year. Goal to move towards two classes and that will replace the two outgoing grade 7 classes.

Intake Interviews – all new kindergarten students will be interviewed by Clive and Pam in order to assess needs and placement. Only new families to the school will be interviewed by Fr. Paul and Deborah.

Registration and Enrolment – online registration is a go this year. There will be no paper registrations.

School Security – discussion about increasing alarm panel codes in the school versus moving to a fob system in the school. Need to re-key the exterior doors.

Motion by Francine to proceed with the fob system. Mike seconds the motion. Decision to proceed with installing the fob system. Clive to proceed with choosing the supplier.

Christmas concert video was sent out - big thank you to Linsay Castel for her hours of work on this project

CCS will start intermediate spelling bee and readers are leaders program

Student counsel will have a private meeting with Archbishop Miller in February via Zoom to share with him what is happening at CCS.

5. LRD Report – (Pam Paraiso)

Gotcha squad is still handing out mask tickets to encourage mask wearing

IEPs and school based team meetings are on track in the LRD department

6. Treasurer's Report (Chris Brant)

Finances are on track for this year. Chris is starting to work on preparations for next year's budget

7. PFG Report (Jennifer Friesen)

- Currently raised \$13,000 with the tree chipping weekend included
- Donut fundraiser for Valentines Day, Purdy's for Easter, Mothers Day flowers, silent auction to allocate big ticket items like the parking spaces
- Discussion about how the PFG can/need assist for the walkathon. Clive and Pam will speak with Jen about how the PFG can assist/if need help with setting up the online auction

Online auction in June

- Clive to place info about the auction in the Friday memo.

PP hours for donation

- Discussion assigning a dollar value to hours in order to compensate for donated goods. Decision that parent participation hour allocation for time put into securing/preparing donation would be assessed project by project

8. Parent Participation Report (Michelle Williamson)

Hours completed to date

- 87 families have entered hours in On Volunteer to present
- Of the 87 families, 44 have entered under 10 hours
- 22 families have entered over 20 hours
- 12 families have entered over 25
- 8 families have completed hours
- There is still a lot of interest by families wanting to sign up for hours, but are unable to because the projects have been gone
- Clive to reach out to teachers to encourage them to reach out to parents to provide classroom tasks
- Michelle will send a message to all parents a) asking parents to enter hours because we are reviewing hour requirements, b) if sign up, you need to do the job so not to deprive others an opportunity, c) if you are doing an ad hoc job, please enter your hours as quickly as possible, d) we will be removing the mandatory maintenance hours, e) in February we will be reviewing the hour requirements for the remainder of the year

9. Maintenance Report (Jacqueline Johnson)

Field Maintenance

- Field drainage and irrigation is very poor. Field has turned to a swamp

- Discussion about need to identify leads for people who can assist in trying to remedy the field drainage issues.
- PEC will put a call out to school and parish community for anyone who can assist. Jacqueline will send a write up to Fr. Paul for addition to the Parish bulletin

Tool Donation Project

- PP hours will be assigned by maintenance to compensate parents for tool donation. What this will look like will be developed by Jacqueline and the WorkBee Coordinators

February Workbee

- Mike and Jacqueline to review the Public Health Order to see if we can move forward with the WorkBee in February
- Clive to reach out to other schools to see what they have been doing

10. Secretary Report (Mike Fortino)

Nothing to report.

11. Other Business

None.

12. Closing Prayer (Francine Poelstra)

Meeting Adjourned 8:45pm

Next Meeting: February 9, 2021 at 7:00pm