



## **Parish Education Committee Meeting**

**10 November 2020**

**Start: 7:00pm via ZOOM**

### **Present:**

Fr. Paul Chu  
Deborah Harms  
Francine Poelstra  
Jennifer Friesen  
Mike Fortino  
Jacqueline Johnson  
Chris Brant  
Michelle Williamson  
Clive Heah  
Pam Paraiso

### **Agenda**

- 1. Opening Prayer (Francine Poelstra)**
- 2. Pastor's Report (Fr. Paul)**
  - Fr Paul still waiting for input on the wall signage
- 3. Chairperson's Report (Deborah Harms)**

### **EC Leadership Conference**

- Education committee leadership conference occurred; members of the PEC attended; CISVA planning on hosting networking opportunities for PECs in the new year
- Recommendations from the conference to include Catholic Identity mission and policy reviews
- Recommend reminding parents of the parent code of conduct annually – direct parents to the policy and what can find
- Recommend staff appreciation ideas

### **Review of CISVA AGM**

AGM was done via Zoom online; Fr. Paul and Deborah attended

COVID response was priority. CISVA looked at tuition response

Enrolment in CISVA down 3% - consistent with other schools and also due to decrease of international students

### **Edsembli Student Information System**

New registration system for the school; Marnie Jangula is working with implementing this

System requires us to get our registration information out sooner – awaiting information from CISVA about potential tuition increase

Registration system will ensure the packages are completed by the parents before the registration can be submitted to the office – including the payment of outstanding fees

### **Catholic Identity and Mission**

Discussion of how this might look in our meetings going forward – potentially asking staff to tell us how Christian life is being

### **Policy Review**

Policy 110 (role of the PEC), 302 (major complaints), 321 (harassment), 306 (hiring practices) commended by the CISVA to review. PEC has recently reviewed these policies

## **4. Principal's Report (Clive Heah)**

### **Major Complaint Policy Update**

If major complaint being made, the parent needs to provide a formal complaint to the CISVA's superintendent's office

### **Student Council**

CCS Student council has been established – 10 students from the two grade 7 classes were selected based on applications.

Fr. Paul was invited to communicate with Clive about how this could be tied into Parish initiatives

### **Mandatory masks for staff outside their cohort**

Principals have been given authority to mandate the wearing of masks by staff in schools. Mandate has been made that all staff out of their cohort in common areas shall wear masks

### **Air Purification systems for classrooms**

Government COVID grant has been given and will be used to purchase surgical air purifiers for each classroom

## **School Open House**

Cannot have an in person open house. Clive would like us to consider how we would like to be represented in the open house (i.e. live or recorded)

## **CISVA Spelling Bee**

CCS will be participating in the CISVA spelling bee (Grade 4 and up)

### **5. LRD Report – In Camera (Pam Paraiso)**

### **6. Treasurer’s Report (Chris Brant)**

Financials look like we are on par with last year; we anticipate increased expenses for this year, but not off course from what anticipated

### **7. PFG Report (Jennifer Friesen)**

## **YTD Fundraising report**

YTD fundraising is \$8509

PFG is aiming to hit \$30K in fundraising by the end of the year

## **Current Fundraisers**

Poinsettia and Purdy’s fundraising is on right now

## **Upcoming Fundraisers**

Provided can get the tree chipper, going ahead with tree chipping on January 9 with a bottle drive

## **Website**

PFG has asked Clive for more information on getting parents trained up on the website so that there is increased capacity to communicate information out

Discussion about calling for volunteers/teaching parents on how to manage the website so that we have a sufficient knowledge base

### **8. Parent Participation Report (Michelle Williamson)**

In Camera

### **9. Maintenance Report (Jacqueline Johnson)**

## **Work Bee Report**

49 people attended

10-15 people were turned away and there were some no shows – those who did not show were asked to unregister

Some parents showed up as drop ins and had to wait or stand aside – need to still send info out to parents saying you must register, including the kids that come

Leaves were raked, but there are a lot of leaves and it still needs further raking; both leaf blowers have broken. Matthew Klaponski is taking care of these

### **Tool Donation**

Project in the works and looking for coordinator to handle the donations; PP hour credits to be determined

### **Raking**

There are many opportunities for families to get their PP hours raking the school grounds

### **Maintenance in Winter Months**

Jobs will become more scarce in the winter months; looking for ways to increase service opportunities for parents

Fr. Paul requests assistance in putting up Christmas lights for December

## **10. Other Business**

### **Grade 7 Service Hours**

Concern raised about Grade 7 service hours not being able to be met due to COVID; discussion about needing to say something to the Grade 7 coordinator as their desire to volunteer with school organized volunteers is putting pressure on the parent participation program

## **11. In Camera Session**

## **12. Closing Prayer (Francine)**

Meeting Adjourned 9:15pm

Next Meeting: December 8, 2020 at 7:00pm