



Cloverdale
Catholic School

Parish Education Committee Meeting

13 October 2020

Start: 7:00pm

Present:

Fr. Paul Chu
Deborah Harms
Francine Poelstra
Jennifer Friesen
Mike Fortino (via Zoom)
Megan Poulin
Jacqueline Johnson
Chris Brant
Michelle Williamson
Clive Heah
Agnes Kramer

Agenda

- 1. Opening Prayer (Fr Paul)**
- 2. Pastor's Report (Fr. Paul)**
 - Discussion of new signage for the school
 - Samples of signage reviewed
 - PEC liked the use of the school logo without the roof portion as representative of both communities – Fr. Paul to discuss with the Parish Council
- 3. Chairperson's Report (Deborah Harms)**
 - PEC leadership conference – October 24 – 9am to noon
 - Attendance by Zoom
- 4. Principal's Report (Clive Heah)**

Uniforms

- Discussion about use of Top Marks uniforms only – some students are still in old uniforms that have been phased out
- Decision that Top Marks gym shorts to be only authorized shorts starting in September 2020 – this to be communicated to parents by Clive
- Student counsel of 4 grade 7 students to be created

Three Way Conferences

- Clive is discussing with teachers on how the conferences will take place and will update

5. LRD Report – In Camera (Agnes Krammer)

6. Treasurer’s Report (Chris Brant)

- School is running a lean budget this year to account for COVID
- The school is in a strong financial position; however, we need to ensure we are still putting money towards the future building fund

MOTION: Francine motion to approve unaudited budget; Mike seconded. All in favour of approving it. Budget approved.

7. PFG Report (Jennifer Friesen)

- This week we raised about \$8500 from the online auction and the Neufeld Farms fundraiser
- Purdy’s and Poinsettia fundraising in November, possible tree chipping after Christmas
- The entire PFG executive is graduating out this year. This year is looking at being a transition year. More parents are needed at the meetings and to be involved in the transition

8. Parent Participation Report (Megan Poulin)

- Parking lot attendants were posted as a job – one parent has signed up
- 44 families did not complete their 20 hours last year
- 17 opted out their hours last year
- 4 families decided to buy out hours that were short
- The PEC will monitor the hours requirements as the year progresses
- For this year, outstanding parent participation fees and hour buy outs will be collected through PAD sundry expenses. No post-dated cheques will be collected.

9. Maintenance Report (Jacqueline Johnson)

- Good work bee turns out this past work bee. An email will go out to parents on what to expect at a work bee.
- Grade 7s need to notify that they are attending the work bee. Jacqueline will put them in the same cohort at the work bee to comply with COVID protocols
- Parents are encouraged to leave children at home as the children on site count towards the total COVID numbers; there were also some issues with children being present on site and not supervised
- Tools are needing to be updated – Jacqueline to provide Fr. Paul a list

10. Other Business

Guardian Angel Fund – the finance council for the Church is looking to lead a council of people to find ways to help increase the fund so we can support the families who need the support

11. Closing Prayer

12. PEC Officers 2020-2021

President – Deborah Harms
Vice President – Francine Poelstra
Secretary – Mike Fortino
Treasurer – Chris Brant
Parent Participation – Michelle Williamson
Fundraising – Jennifer Friesen
Maintenance – Jacqueline Johnson

The PEC thanks Megan Poulin for her service as the parent participation coordinator and member of the committee.

Meeting Adjourned 9:45pm

Next Meeting: November 10, 2020 at 7:00pm