



Cloverdale
Catholic School

Parish Education Committee Meeting

1 September 2020

Start: 7:00pm

Present:

Fr. Paul Chu
Deborah Harms
Francine Poelstra
Jennifer Friesen
Mike Fortino (via Zoom)
Megan Poulin
Jacqueline Johnson
Clive Heah

Regrets

Chris Brant

Agenda

1. Opening Prayer (Francine Poelstra)

2. Pastor's Report (Fr. Paul)

- Fr. Paul discussed the need for painting of the parking and traffic lines in the parking lot of the school and the church.
- Chris has spoken to the painter and arrangements are being made to do the painting of the parking lot – Rosanna will arrange

3. Chairperson's Report (Deborah Harms)

- No new info from the CISVA re: PEC elections
- Introduce Pam Paraiso – new Vice Principal/LSC to the school

4. Principal's Report (Clive Heah)

a. School Report

- School Restart Plan and Health and Safety Guidelines sent home to families Wed, August 26th.
- Thank you to Cloverdale United Church who has offered to let parents park in their parking lot in order to access side entrance to field in the morning. K, 1, 2/3

students will be dropped off there in the morning to help alleviate traffic congestion.

- School start dates:
 - Sep. 8, 9- Staff orientation and planning
 - Sep. 10- Kinder orientation and primary grades half day
 - Sep. 11- Intermediate grade half day
- Enrolment Update:
 - 4 families (6 children) have decided not to return to CCS
 - 1 new family (2 children) has registered, and we have received two more registrations. Will need to see if we can accept them based on class numbers for grades.
 - 2 families will be doing remote learning due to immunocompromised health conditions. These are supported with medical documentation.
- Approximately \$30/student will be given to independent schools for the COVID grant. This will be distributed with the September grant allocation. This grant will cover:
 - Increased cost for cleaning and sanitization supplies
 - Plexiglass barriers for staff and students
 - Face masks/ Face shields for staff and students
 - Signage/ decals
 - Other expenses related to COVID-19
- Internet will be upgraded from the current 300mb to 1gb. Telus will assume our internet and phone services for the same cost as we currently pay with Shaw. Thank you to Ric Ruiz for facilitating this.
- Our contract with Synchronet has ended. Thank you to Ric Ruiz for his help and support with our IT.
- Walkathon will replace Fitness-a-thon this year. We are working on a route for students to walk in our neighbourhood that is safe. Application for event permit to be made.
- Summer projects nearing completion. Thank you to Hung and Atul for their hard work over summer.
- Boys bathroom will have auto flush valves added to urinals in order to avoid having to touch the flush valves and to help with cleanliness of bathroom. Boys bathroom cleanliness has been an issue in the past. Plan to add floor drain for increased cleaning capability not possible at this time due to cost and work needed.
- Atul will be working an extra 5 hours a week to clean and sanitize high touch areas. More time may be needed depending on what can get done with these extra hours.
- Thank you to Vancouver College for their donation of office furniture for our LAC department.

- Parent Handbook updates complete. PEC to approve changes prior to sharing with parent community.
- School-wide enforcement of school uniform policy. Used uniform sale will only have Top Marks uniform items moving forward.
- Parent recess supervisors- is it possible to have a set schedule so that staff knows who is supervising on what day? Training/guidelines for effective supervision to be given to all parents that are supervising.
- Art club (after school care) will be running. Parents have been informed that there will be children from different cohorts in the same room, but physically distanced.
- Grade 7 camp at Timberline Ranch has been cancelled for the fall. There may be a possibility that it can happen in Spring, depending on the situation.
- Welcome Back Dinner/ Meet the Teacher night will go virtual this year.
- Fr. Paul and Clive are looking at new signage for the exterior of the school to replace the sign that is deteriorating. Discussion about type of signage that might be appropriate to direct people to the Parish and the Church. Fr. Paul has identified a person who might be appropriate to create the signage
- Fr. Paul and Clive are working on mass and adoration schedules/ logistics for students. One class will likely be present in the church during mass and the remaining classes will participate during live stream
- We have 14 international students enrolled
- Choir and Band can continue. Guidelines are in effect to permit these programs to proceed

b. School Re-Opening Plans

- New CISVA temporary transition plan was communicated today. Parents have 4 options – full restart, home schooling, distance learning and not the temporary transition plan
- Surrey School District has a blended model, Vancouver has a transition plan so direction from CISVA was to also offer
- Temp Transition will offer 1 hour of teacher support per week; primarily they will be relying on packages going home. This will start September 21 – teachers need time to get selves sorted for kids coming to school. Parents have option to restart on October 13 or November 16 (let know week in advance of when want to return).

- School has lost some families due to travel restrictions or have opted to directed learning
- Clive will update the PEC on families who choose the various options

c. Walk-a-thon

- Discussion about potentially needing to move the walk-a-thon to the spring in order to get the special events permit

d. Grade $\frac{2}{3}$

- Discussion about adjusting the split/class distribution of Grades 2 and 3
- PEC supports any decision of the principal/vice principal with respect to distribution of the children in the grade

5. LAC Report – In Camera (Pam Paraiso)

6. Treasurer’s Report

- Tabled to next meeting

7. PFG Report (Jennifer Friesen)

Online Fundraisers planned

- Moving towards online fundraisers
- PFG will provide snacks when the walk-a-thon happens
- Poinsettias, coffee, masks have all been thought of as potential fundraisers
- Potential online auction before Advent and Christmas to be held as well if the walk-a-thon is moved

8. Parent Participation Report (Megan Poulin)

Parent Participation Deposits

- Christina prefers to collect the deposits for those who do not conclude their participation hours through EFT rather than cheque

Parent Participation Deadline for 2019-2020 year

- 71 families have not completed their hours from last year
- Families who completed hours over the summer need to communicate with the PEC about how those may apply to this year
- Those who have not completed their hours will be notified and a discussion will occur regarding the how to address the shortcoming. Deadline for the completion of last year’s hours will be September 15, 2020. If people have

completed the hours, any hours completed from September 1, 2020 onwards (unless otherwise discussed with the PEC) will count for the current school year

Parent Participation Requirements for 2020-2021 year

- September 1 – May 31 will be the timeframe for completion of parent participation hours. The deadline may change or be adjusted in the event of another lockdown
- 30 hours is the requirement for this year, subject to changes to public health protocols
- Mandatory maintenance hours will remain at 6
- Maintenance tasks will be the primary focus of participation this year
- Playground supervision will still be needed (2 morning and 2 after school supervisors to assist with supervision and getting the children to their parents). Lunch supervision is not required
- If families feel unable to complete the required hours, they are expected to communicate with the PEC and seek an exemption

Parking Lot Attendants

- New task this year for parents to assist with the direction of the flow of traffic
- Looking for term sign ups of the volunteers
- 4 volunteers per morning / 2 volunteers after school (United Church entrance is not used after school)
- These volunteers will be briefed by Clive

9. Maintenance Report (Jacqueline Johnson)

Access to the Shed

- Requesting that a set of keys be given by Rosanna when needed to access, and then placed in the rectory box when completed
- Deborah to raise with the Parish Council – need access to the key to Father Paul's garage to get the maintenance equipment (mowers, etc).
- Combo lock to be purchased for the slab and the shed

Work Bee

- Work Bee scheduled for this Saturday. Max 50 participants
- Looking for an additional Work Bee coordinator

10. Other Business

- Discussion about appropriate boots for school (inside). Any kind of boot that comes above the ankle is not appropriate. Blundstone style boot/shoe is appropriate
- Moving forward, only Top Marks items can be sold as used uniforms – Top Marks uniforms are the only appropriate uniforms for the students to be wearing

11. In Camera Session

Meeting Adjourned 8:45pm

Next Meeting: October 13, 2020 at 7:00pm

School Starts: September 10, 2020