

## Regular Minutes ~ PEC Meeting --- June 9<sup>th</sup>, 2009

**In attendance:** Fr. Mark Bautista, James Borkowski, Trudy Desjardine, Brian Foster, Monique Hardy, Sandy Parker, Tereen Nootebos. Joined by newly acclaimed members Derek Christo and Doug Merrier; Jason Borkowski, and teacher rep. Jeanne Tyrrell.

Meeting opened in prayer (Trudy) at 7:15pm.

**Review** of May 19<sup>th</sup> 2009 PEC minutes: Monique motioned to approve, seconded by Sandy. All in favour.

**Chairperson's Report:** James thanks the PEC members, Trudy, and Fr. Mark for having him as Chair for the year, and officially welcomes new members Derek and Doug.

**Pastor's Report:** The school/parish grounds need a security camera (eg. 5-camera system available at Costco); James, Fr. and Brian will meet to further discuss available options.

**Principal's Report:** Trudy thanks the PEC for 20 blessed years of working alongside her, making the children the focus, and all the important decisions made with them in mind. She has had a "wonderful tenure".

**Treasurer's Report:** Annette finished the May reports; Sandy will meet with her on Friday to work out the 09/10 budget. Preliminary budget sent to CISVA with surplus included; more accurate numbers by September (may "zero out" by end of June).

### **Standing Committees:**

#### Maintenance:

Painting project: Ray Poitras called Pro-Painters to clarify their quote and the work involved. They use standard commercial paint (General Paint). All rotten wood will need replacement before painting (July and August). Brian will have to see to the repair of the southeast corner. Hardy-Board is 1.50/sq.ft.; need 340ft. for a cost of approx. \$500-600. Possible rot within walls will have to be dealt with.

Special library lighting was chosen by the "Library Committee" (Janet, Lisa, Maria, Jeanne, Trudy).

Labeling of electrical panel must be done properly, by an expert. For consistency, one electrical company should be assigned to the school. Fr. suggests Jeff Van Aert (of Van Aert Electric). Brian will look into these items.

PAG: Linda absent, but Sandy announced the PAG budget is on track, and has an ample surplus; additional revenue from the upcoming frozen food sale.

Family Service: Many families have not submitted their volunteer hours sheets; a notice will be put in the bulletin warning of cheques being cashed if sheets are not handed in ASAP.

Monique questions the 2-week break in Feb. 2010; perhaps the school can look into programs/activities for those in need of daycare at that time.

### **Jason Borkowski's Report:**

-With incoming PE teacher, Nigel Peña, Jason suggests turning the extra Gr. 7 room into a French room. Nigel's PE (K to 7) could be decreased from 135 min./wk to 120 min./wk allowing for 60 min. of French for Gr. 4-7 (or 5-7). Teachers getting a French break could give back to non-French classes (K-3, or K- 4). French would be taught mornings (until recess), with PE in the afternoons.

It was suggested that the extra room be used for music and LAC, in addition to French.

-Computer Lab: Tom Sutton is eager to work with teachers to find ways to integrate IT with each grade's curriculum.

-Last week Jason and Fr. Mark discussed the importance of having clearly-defined roles in administration, and suggested the idea of hiring a Vice Principal for CCS. It is not permissible (by the CISVA) at this time, but perhaps by the end of the next school year. It would be an "internal hire"; someone training to be principal.

-Jason spoke with all the CCS teachers last week; they are an "amazing group". ☺

***In Camera*** – motion to approve May minutes: James, seconded by Monique. Passed.

### **Installation of 2009-2010 PEC:**

Sandy nominates Tereen for Chairperson, seconded by Brian.  
Monique nominates Derek for Chairperson; Derek declines.  
Tereen accepts the nomination; all vote in favour.

Monique nominates Doug for Vice-Chair, seconded by Derek.  
Doug accepts the nomination; all vote in favour.

Monique nominates Sandy for Treasurer, seconded by Doug.  
Sandy accepts the nomination; all in favour.

Monique nominates Derek for Secretary, seconded by Brian.  
Derek accepts; all in favour.

### **PEC 2009-2010:**

Chair: Tereen Nootebos  
Vice-Chair: Doug Merrier  
Treasurer: Sandy Parker  
Secretary: Derek Christo  
Parent Advisory Group (PAG): Linda Creighton  
Maintenance: Brian Foster  
Family Service: Monique Hardy

Meeting ended in prayer (Tereen) at 9:15pm.

**Next Meeting: Tuesday, Sept. 1<sup>st</sup>, 2009 at 7pm.**