

Regular Minutes* ~ PEC Meeting --- Sept. 11th, 2007.

In attendance: Fr. Mark, Trudy Desjardine, Trevor Beauchamp, Sandra Parker, Tereen Nootebos, Don Lasell, Tom Devlin, Walter Pereira.

Joined by Teacher Representative, Fabiola Fronteddu; CCS parents Brenda Devlin, Linda Creighton, and Angelo Beltrame.

**In Camera* session had opened in prayer (Fr. Mark) at 6:40pm.

Regular meeting resumed at 7:45pm.

Pastor's Report:

Some items to note:

-The Chancery Office reminds parishioners to properly address an Archbishop as "*Your Excellency*", NOT "*Your Grace*".

-Fr. asked if the school has a "contingency fund", for any unforeseen situations that may arise unexpectedly; he was assured that CCS does indeed have a "savings account" that can be accessed in an emergency.

-Many problems have arisen from the Parish Centre and church repairs.

Fr. Mark mentioned that ongoing maintenance and diligence in fixing problems properly would have possibly prevented a lot of major damage now being dealt with. CCS needs to learn from this situation, and stay on top of maintenance issues.

Treasurer's Report:

The 2006-2007 Income statement was distributed (self explanatory).

Sandy will have the final June, and end of Sept. numbers by next meeting.

Principal's Report:

-Rod Houle had an electrician re-inspect the wiring, and a written report now states that our previous problem has been fixed and deemed safe.

There was a \$75 charge for the inspection.

-Update on Unimax contract: Unimax did not buy any stock from Uniform & Co.

-Signage for smokers: New Provincial legislation came into effect this September (Bill #10 in essence, states that smoking on Parish/school property is prohibited). There is no liability if proper signage is posted. Aluminum signs (12" x 18"), which sell for about \$20 each, will be bought and posted in conspicuous spots around the outside of the school.

-Regional Tours will be held in Vancouver and Abbotsford. FISA will have info sessions, news about legislative changes, etc. Tuesday, September 18th, 7:30pm to 9:30pm at the Abbotsford Christian School.

-Many thanks to Walter, Bart Zayshley, and Tim Benko for all the improvements made to the school this summer. Bart and Tim will be installing new pipe for the sprinkler system (at cost –

approx. \$1700), and the Corix Company will install the other necessary elements (dual check valve, boxes, etc.) for an additional \$2700.

-Extreme gratitude goes to CCS parent Glen Tait, who did major work in the Kindergarten washrooms during the summer.

-Trudy would like the school and parish to jointly hire a proper maintenance supervisor/coordinator. Within the next few weeks, there will be a planning meeting for repairs and maintenance. Further thought is needed, as well as Fr. Mark's input. (Fr. had to leave the meeting at 8pm, and therefore was not part of this discussion.)

Visiting CCS parents' issues:

-Parents stated their concerns that the present formation of the PAC (aka PTA) does not seem to desire new members and ideas. The PEC agreed that more regulated PAC meetings are required, and recorded minutes be submitted to the PEC.

-Linda Creighton proposed the organization and publication of a CCS Family Cookbook, with the proceeds going to the school.

-Another parent voiced their concern about Unimax; they considered the quality (and subsequent pricing) of uniforms poor, as well as their customer service.

-As a result of further discussion, Tom motioned that the PEC strike a new **Uniform Committee**, consisting of 5 members, to report to the PEC on current suppliers (and possible alternatives), as well as conduct random uniform inspections on students. Don seconded, with all in favour.

(Presently, 3 volunteers have come forward, therefore only 2 more are needed for committee formation.)

-Another parental concern was the Gr. 4 class, in regards to their size and exuberance (currently 33 students; 32 in the new year). The PEC assured all, that measures are being taken to alleviate this situation in the form of an additional aide (part time in Gr. 4).

The **2007-2008 PTA budget** and fundraising proposal was presented in Monique's absence; Don motioned to approve it; Walter seconded with all in favour.

Review of PEC August minutes: Walter motioned to accept, seconded by Tom. All in favour.

All visitors were asked to leave momentarily, while the PEC reviewed:

The "new" **In Camera June minutes:** Tom motioned to accept, seconded by Don.

Motion passed.

Review and update on list of August Action Items:

1. Unimax situation: rectified.
2. Review of repair/maintenance budget: upcoming meeting between Sandy, Walter, and others, to be determined.
3. Free b-ball hoops: the building engineer has vetoed its installation in the Parish Centre.
4. Ceiling wiring: all fixed and deemed safe.

5. PTA budget: already presented and approved.
6. Agenda/plans for Meet the Teacher Night: Trevor will speak on behalf of the PEC, and introduce members. Don will speak on Family Service.
7. Before and After School care arrangements: finalized and service is now in effect.
8. Stump removal: Unfortunately, paving was completed before Tom could have stump properly removed; it will be done soon.
*Further consultation with Father will determine whether the uneven sidewalk issue will be handled by the parish, or jointly with CCS.
9. CISVA Policy manuals have been made, and will be distributed this week.
*Under Section C, "Structure and Administration", there are no official job descriptions for Secretary, as well as Family Service and Maintenance Coordinators.
10. Family Service update: Don wishes to collect email addresses and other useful information to further the success of the program.

Ongoing Committees:

Family Service:

Don has concluded that there are mainly 2 separate aspects of this PEC position:

- a) info collecting/processing, and b) work bee coordination (on-site duty). He is unable to do the latter. It was suggested that Fiona and Brian Foster be approached to take over the work bees. Trudy will contact them.

Other suggestions for the work bees are to have an organized work list for people to review ahead of time; a collection of equipment on-hand for workers; consider alternating work times (9am to 12pm one month; 1pm to 4pm another month), or have ongoing duties open to parents to fulfill during their spare time.

Maintenance:

A lot of money has been spent on repairs and upgrades.

The storage container is arriving soon; the site has been prepped behind the new hockey slab. His desire is to have the container "caged-in", complete with top covering, to prevent vandalism. Walter also wishes to purchase a new riding mower, possible leaf blowers, and other necessary equipment, which he would also like to have caged-in (possibly beside the existing basketball court).

*Fr. Mark's opinion and input will possibly be needed on these propositions.

CCS parent Angelo Beltrame expressed his desire to help with school maintenance in any capacity.

Trevor wanted it known, that observers are always welcome to the Regular PEC meetings, and delegations are welcome with one week's notice.

Meeting ended in prayer at 10:20pm.

Next meeting: Tuesday, October 9th, 2007.